



**NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND
ADMINISTRATION**

17-B, Sri Aurobindo Marg, New Delhi – 110016

Instructions for Students for Online Mock Entrance Test

Date of Exam: July 13, 2026

Time of Test: 10.00 to 10.30 hrs.

Google Meet Timings 09.45 to 10.45 hrs.

1. You will receive a Google form on two links given below: -
 - a) **A Google Meet Invitation Link**: where you will be video monitored while you write the examination.
 - b) **A Google Form Link**: The candidate will fill in information at two places. Some basic information will be filled on Computer through online mode and the other in the answer sheet which will be hand written.
2. **Google Meet** will start at **09:45 am, i.e. 15 minutes** before the scheduled time of the Entrance Test and will close at **10:30 am.**
3. The candidate will be given 30 minutes. **(10.00 am. to 10.30 am.)** to write the Mock Test.
4. The candidates will be given **15 minutes** to scan and upload their answer scripts, after the completion of the examination time.
5. No candidate will be admitted to the **Google Meet Platform** after 15 minutes of the commencement of the exam.
6. The candidates shall have to arrange their stationary requirements for Paper Writing on their own.

General Instructions

1. The Google Forms Link will contain **two components**. The first section will have questions, pertaining to the personal information of the candidate and Question paper will be sent via mail **10 Minutes before Exam** Mock Test.
2. The second section will contain the question paper. Please note that the answers have to be hand written neatly on ruled sheets of paper.
3. Kindly download Scanner Apps on your smart phone and practice how to scan a document well in advance.
4. **Once the candidate log in to the Google Meet**

- a) He/She will show photo identity card to the invigilators, who will be appearing online.
- b) Confirmation is required from the candidate that Google form link with question paper is received by time.
- c) The Question Paper is given in both **Hindi and English** on the Google Form.
- d) The Question Number against each Answer should be clearly mentioned.
- e) The candidates well keep the video and mic, switch on till the time the answer sheets are uploaded successfully.
- f) The written answer scripts should be scanned and uploaded on the Google Forms after the completion stipulated time.
- g) All the pages of answer scripts should come in one PDF file, preferably in a compressed file not exceeding 10 MB.
- h) Candidates are advised to put their camera of the device they are using (laptop or smart phone) a slightly away from them for a wider view to the invigilators.
- i) The candidate should **sit alone** in the room form where they are writing the exam.

Related Information

- 5. Please make sure that you have a Smart Phone or a Laptop or a desktop, preferably two devices are must.
- 6. Please make sure you are in a good network zone and have sufficient data on your package.
- 7. Your mobile/laptop batteries should be charged for all the devices you will be using.
- 8. You have to download and take a print of the Admit Card from <https://niepaadm.samarth.edu.in/> and admit card should be scanned self-attested and uploaded as the first page of your answer script.
- 9. Please note that we will be recording the meeting for official purpose.
- 10. You can ask to supervisors or invigilators in case of any query.
- 11. The particulars filled in the Answer sheet by the candidates shall be treated as final.
- 12. Once the exam starts, candidates will not be allowed to leave the **Google Meet Link** for any reason until the exam is over.
- 13. For more information, please visit the official website www.niepa.ac.in.
- 14. Please mention only Roll No in the Answer Scripts.

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